



United States Department of the Interior

NATIONAL PARK SERVICE

Wrangell-St. Elias National Park/Preserve

P.O. Box 439

Mile 106.8 Richardson Hwy.

Copper Center, AK 99573

VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: WRST-10-007

ISSUING DATE: February 19, 2010

CLOSING DATE: March 5, 2010

Wrangell-St. Elias National Park and Preserve is accepting applications for a **Temporary NTE 1039 hours position**. This announcement tells you how many job openings we have at this time, what they pay and how to apply. Application forms and assistance are available at Park Headquarters at P.O. Box 439, Mile 106.8 Richardson Hwy, Copper Center, Alaska 99573 (907)822-5234, at our website at www.nps.gov/wrst and at the Glennallen Job Service.

POSITION TITLE, SERIES, & GRADE

Biological Science Technician (Wildlife)

GS-0404-07 \$20.61 per hours

DUTY LOCATION

Wrangell-St. Elias NP/P

Kennecott/McCarthy, AK

Note: This position may require employee to camp overnight in the front/back country for up to 10 nights per month. The incumbent must be willing and able to carry a firearm in order to protect self and others from hostile wildlife.

Includes: Paid holidays, and annual and sick leave. Must be 18 years of age. May involve weekend work, work on holidays or work performance of duties before or after "normal" working hours. Valid Driver's License is required. Government housing is not available.

WHO CAN APPLY: This vacancy is being recruited through federal excepted service hiring authorities applicable to Wrangell-St. Elias National Park and Preserve at this duty station. All US Citizens can apply. Applicants must be qualified to perform the duties to receive consideration.

VETERAN'S PREFERENCE SHALL APPLY: All applicants claiming VETERANS PREFERENCE **MUST** submit a clear copy of their DD-214, Military Discharge. In addition, those claiming a 10-point Veterans preference **MUST** submit a copy of an SF-15, and if claiming a compensable disability preference, applicants must include a copy of their latest Veterans Administration certification (dated within the past 12 months). Anyone who previously served on active duty during the Gulf War from 8/2/90-1/2/92 or for service in Bosnia (Operation Joint Endeavor) 11/20/95-12/20/96 may be entitled to Veterans Preference. To obtain further information about veteran's preference, refer to www.opm.gov/veterans/html/vetguide

BRIEF STATEMENT OF DUTIES: The incumbent provides technical support and assistance to the park's Wildlife Biologist in a variety of wildlife management and research projects. Duties will include conducting wildlife inventory and monitoring projects including breeding bird surveys, Dall's sheep and caribou population surveys from fixed wing aircraft, and assisting with a cooperative program for reducing human-bear conflicts on lands of varied ownership and conducting bear aversive conditioning if needed. Data from these projects will be entered into computerized databases. The work will include both office and outdoor work, as well as work in small fixed winged aircraft, helicopters, and boats in remote areas. The work will require regular and recurring physical exertion where temperature and weather extremes are encountered, and may occur in remote areas.

CONDITIONS OF EMPLOYMENT: Applicants must meet all of the following pre-employment requirements. Failure to meet said requirements could result in a withdrawal of a job offer and or termination from your position.

- In accordance with HSPD-12, all new employees will be required to submit an SF85 (Non-Sensitive Investigation form) and be fingerprinted. Results of the investigation must be adjudicated by the Office of Personnel Management **prior** to employment.
- Federal employees hired after July 26, 1996 are required to utilize Direct Deposit (EFT), for their Federal Salary checks.
- Prior to appointment applicants must meet the minimum age of 18 years old.
- Must take and pass the GSA Driver Safety on-line course.
- Must be a US citizen.

QUALIFICATION REQUIREMENTS:

One year of specialized experience equivalent to the GS-6 grade level. This experience included implementing a wildlife monitoring program, applying established methodologies, modifying or establishing new methodologies (with approval of a wildlife biologist); conducting wildlife surveys; maintaining established wildlife databases related to wildlife monitoring; entering survey results and wildlife sighting reports into appropriate databases; and utilizing databases to produce periodic comprehensive summary reports.

OR

One year of full-time graduate education is considered to be the number of credit hours that the school attended has determined to represent 1 year of full-time study. If that information cannot be obtained from the school, 18 semester hours should be considered as satisfying the 1 year of full-time study requirement. Part-time graduate education is creditable in accordance with its relationship to a year of full-time study at the school attended. You must provide an official copy of your transcripts if using education to qualify for this position.

OR

COMBINATION OF EDUCATION AND EXPERIENCE: Equivalent combinations of successfully completed education and experience may be used to meet the experience requirements.

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY! Incomplete applications may result in non-referral of your application.

HOW TO APPLY: Mail in, or deliver to Park Headquarters, Wrangell-St. Elias National Park and Preserve, Mile 106.8 Richardson Highway, Box 439, Copper Center Alaska 99573, the **following required forms.**

- **Application:** An OF-612 (Application for Federal Employment). OF-612s are available on the web at www.opm.gov/forms/html/of.htm **Or**
- **Resume'** or other written application that includes your full name, mailing address, day/evening phone numbers, social security number, announcement number, job title and grades of the position you are applying for, country of citizenship. If you were or are currently employed by the Federal Government, please show the highest grade you held, the job series and the dates of employment in that grade, and note your veterans' preference status. All other work history: Include job title, duties, employer name and address, dates of employment, hours worked per week, and indicate if we may contact your current supervisor.

Your signature will be required on your resume PRIOR to any job offers.

- **Written responses to the KSA's listed attached to this vacancy announcement.**
- **Written responses to the Supplemental Questionnaire attached to this vacancy announcement.**
- **OF306 (Declaration for Federal Employment) this form must be submitted prior to job offer.**
- **Proof of Military Discharge: See information on front of announcement**

NOTE: You are encouraged to submit an "Applicant Background Survey" (DI-1935) with your application.

All applications must meet qualification requirements by the closing date of the announcement in order to be considered. It is the applicant's responsibility to provide documentation/proof of claimed status veterans preference, qualifications, and education. Failure to submit the necessary proof may result in no further consideration, and applicants will not be solicited for further data if that provided is found to be inadequate of incomplete. Your application materials will not be returned, therefore do not submit original documents that you may need in the future, or extra materials such as letters of recommendation, photographs, or award certificates.

All applications must be postmarked or received in this office by the closing date of the announcement. Applications postmarked after the closing date will not be considered. If your application package is postmarked on the closing date it must be received in this office no later than 7 calendar days after the closing date. Hand delivered applications must be

received by close of business on the closing date. *Applications mailed in postage paid government envelopes or through the internal government mail system will be rejected and returned without further action.* We do not accept faxed or electronic resumes or applications. If you make a false statement in any part of your application you may not be hired or you may be fired after you begin work; or you may be subject to fines, imprisonment or other disciplinary action.

Reasonable Accommodations: The agency provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing personnel office listed on this announcement. Determinations on requests for reasonable accommodations will be made on a case-by-case basis.

Privacy Act Information: The application you submit for this position contains information subject to the privacy act of 1974 (PL-93-579, 4 USC 552a). We are required to provide you with information regarding our authority and purpose for collecting this data, the routine uses which will be made of it and the effects, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your social security number. Any questions you may have regarding the Privacy Act regulations and the rights it extends can be answered by contacting the park office.

Equal Employment Opportunity: Appointments are made without regard to race, color, age, sex, sexual orientation, religion, political affiliation, national origin, marital status, non-disqualifying handicap condition or any non-merit factor.

Supplemental Questionnaire
Vacancy Announcement #: WRST-10-007

Name:

Residency Information:

Do you now or have you ever, lived or worked in or near **Wrangell-St. Elias National Park and Preserve**. If so, where, and for how long? (Please provide physical address):

How many miles do you live from the park/preserve?

Local Knowledge and Expertise:

Describe the special knowledge or expertise of the natural or cultural resources of **Wrangell-St. Elias National Park and Preserve** that you possess as a result of having lived or worked in or near the Preserve. For example: Special knowledge of the Park geography, facilities, and operations and issues involving natural and cultural resource management.

Describe how you came to obtain the special knowledge or expertise above.

CERTIFICATION STATEMENT

I CERTIFY THAT THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature_____

Date_____

Supplemental Questionnaire**Name** _____**QUALIFICATIONS**

The answers to the following questions will help us to evaluate your qualifications to perform the duties of the job for which the Park is recruiting. You must provide a narrative statement for each element of knowledge, skills and abilities (KSA's). Describe experience (paid or unpaid), education, training, awards and self-development as related to the KSA's. Your work experience or background which will show the level of knowledge, skill, and ability you have. Fully describe your qualifications and give examples in each of the following KSA's.

Use a separate sheet of paper with corresponding numbers for answers.

1. Describe your knowledge and experience in natural resource and wildlife ecology inventory and monitoring programs including conducting wildlife surveys from aircraft.

2. Describe your knowledge and ability in investigating human-bear conflicts and methods and approaches in preventing these conflicts.

3. Describe your knowledge and experience in maintaining computerized databases, and in other computer applications and software including word processing, spreadsheets, databases and geographic information systems (GIS) including experience using GPS units.

CERTIFICATION STATEMENT

I CERTIFY THAT THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature _____

Date _____

